

# **CARBON COUNTY LEPC**

## **Minutes**

**Meeting: October 7, 2015**

**Attendance:** See Attached

### **Announcements:**

- Training opportunities listed on the agenda. Of special interest is an ISC-300 course that will be offered in Red Lodge.
- Tom would like to formalize meetings and go back to a monthly schedule. For now, he has suggested the 1<sup>st</sup> Wednesdays of the month at 1:00pm. He will reach out to more potential members and those not present to check on alternate meeting times to see if there might be a more convenient time for everyone. Tom would also like to explore the possibility of rotating the meetings throughout the county.
- Chris asked if the LEPC will be working on only HazMat issues or all hazards. Tom would like to cover all hazards. Charlie confirmed that the state would like to see counties use an all hazard format.
- Tom recently attended an OPI Workshop in Missoula. The content focused on the lack of interface between schools and first responders. He would like to invite all Superintendents and Principals to the November LEPC meeting to start a discussion.

**Review and Approval of Minutes from Last Meeting:** There were no minutes to approve.

### **Old Business:**

- Road Construction: Aaron reported that Hwy. 78 is passable for Emergency Services. John reported that the West Fork Road will be functional for ski season. The culvert work will be finished by the end of October and paved over. The contractor will mill and fill the big pot holes at White Avenue. Overall condition of ski run road will remain the same this season with no upgrades scheduled in the future. RLM will plow in winter, County will plow in summer. It will remain difficult to transport injured persons over the washboards.
- Radio System: The new system is entering the last stage of implementation and testing. Not all county communications have been adapted to use the new capabilities. Those using the system were asked to make detailed reports of any problems they encounter. After the final configuration is decided and the fine tuning is finished, a communications plan will be drafted. John mentioned that the county is not obligated to pay until the 22<sup>nd</sup>, giving the users time to determine if the system will be satisfactory.
- County Burn Permits: Beginning January 1<sup>st</sup>, the county will implement a new Burn Permitting System. Residents will purchase a yearly \$5.00 permit either online or at walk-in locations. They will then have to activate the permit when they are ready to burn by calling a toll free number to register the burn area and time. They will be advised if that is permissible or if there are any red flag warnings. The county has contracted for this service. The new process will reduce non-emergency calls to dispatch and allow for citations to be written. Most

enforcement for the first year will focus on warnings and education. Advertisement for this new process is through the newspaper(s), radio and flyers.

#### **New Business:**

- ChemPack: An annual review of the ChemPack protocol. If a neurological agent is released and the medical facility needs additional medication for treatment, the CDC asset will be released from Billings Clinic cache and sent to Beartooth Billings Clinic. The protocol covers agencies authorized to request the asset, chain of custody and reporting. DES, the Sheriff's Department, Hospital, and Fire & Rescue along with Public Health are the main stakeholders in this protocol.
- County Shelter Inventory: Under the Shelter 2020 plan, counties are required to identify the best or most feasible locations for disaster shelter facilities that can accommodate at least 10% of their population. The American Red Cross has the exclusive authority to accept a potential location as a shelter. Handouts with previously identified sites were circulated to the group.
- Removal of Road Pier in Rock Creek at Joliet: The obstruction has been removed as of today.
- Great Montana Shakeout Drill: Will take place October 21<sup>st</sup> at 10:21am. Asano and Tom Kohley will participate in local school assemblies. Mike reported that the Hospital participated last year and the drill was well received. Jill mentioned that the Ready.gov website has professional publications for groups to access. Mike did use the pre-recorded announcement during their drill last year.
- Warren No Fire Protection Area: An FYI to the group that the Warren area is still without fire protection. Area businesses and residents are aware of this situation.

#### **Round Robin Discussion:**

- Chris asked if the county dispatch was able to implement an Emergency Medical Dispatch (EMD) system at this time. He mentioned that the MT DPHHS would provide free training. Josh reported that an EMD system was nearly ready to go and asked Chris and Aaron to discuss the particulars after the meeting.
- Jill gave an overview of an American Red Cross program which partners with local fire departments, businesses and volunteers to distribute and install smoke alarms in high risk areas. The smoke alarms are free. They also provide batteries for existing alarms. Red Cross is willing to go anywhere in the county with this program.
- Charlie reported on a FEMA course he participated in that covered Functional Needs (FN) Populations. The trend is to update Emergency Operating Procedures (EOPs) from having a FN annex to incorporating and accommodating FN throughout the document. The LEPC is planning to update the existing plan this year since it has not been updated since 2010. Tom would like to go through portions of the county EOP at each LEPC meeting instead of taking on the entire task at once.

#### **Meeting Schedule and Adjourn:**

Next meeting is set for Wednesday, November 4<sup>th</sup>, 1:00pm at the Fire Hall. The main discussion will focus on school and first responder emergency planning integration.

Meeting was adjourned at 2:30pm