

CARBON COUNTY MONTANA

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Red Lodge MT 59068



DISASTER & EMERGENCY SERVICES

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DES@co.carbon.mt.us

September 27, 2017

RE: REQUEST FOR PROPOSALS FOR 911 CALL TAKING EQUIPMENT

Dear Sirs:

Carbon County is seeking price proposals from qualified vendors for the installation of a new, 2-person 911 Call Taking System for our Dispatch Center. The bid specification for the system and services is included with this mailing and can also be found at <http://co.carbon.mt.us/rfps>. Hardcopy proposals are due by **Tuesday, October 24 at 4pm**. Bid Opening will take place at Commissioner meeting on Thursday, October 26 at 10:00am. Please mail proposals to the address listed in this letterhead.

In addition to proposal, the County will also require the following items from the contractor:

1. *A W9 Form to be completed and filed with the County;*
2. *A copy of the vendor's Work Comp, Independent Contractor Exemption Certificate, Construction Contractors Registration, or Corporate Officer Exempt Status;*
3. *A copy of your company's general liability insurance policy showing a minimum of \$1,000,000 coverage;*
4. *A performance bond in the amount of 10% of the contract price as security for the faithful performance of the contract;*
5. *The contractor and all subcontractors at any tier or level shall, as a minimum, pay the Montana standard prevailing rate of wages schedule in effect and as applicable to the district in which the work is being performed.*

Please note that a 1% Contractor Gross Receipts may be deducted from the total amount of the award and sent to the State for the vendor. The vendor must then apply to the State to have this portion of the project reimbursed.

Carbon County reserves the right to reject any or all proposals received, to waive informalities therein, to postpone the award of the contract for a period of time not to exceed sixty (60) days and to accept the lowest responsive and responsible proposal(s) determined to be in the best interests of Carbon County.

Please contact me if you have any questions concerning this request for proposals or details regarding this project. Thank you.

Sincerely,

A handwritten signature in black ink that reads "THOMAS KOHLEY". The signature is written in a cursive style with some capital letters.

Thomas Kohley
DES Coordinator