

**CARBON COUNTY AIRPORT BOARD / RED LODGE AIRPORT (KRED)
REQUEST FOR QUALIFICATIONS**

CARBON COUNTY AIRPORT BOARD / RED LODGE AIRPORT (KRED) is soliciting statements of qualifications and experience (SOQ) to be used in selecting a Principal Consultant to provide AVIATION PLANNING SERVICES for CARBON COUNTY AIRPORT BOARD / RED LODGE AIRPORT (KRED). Services are outlined in FAA Advisory Circular 150/5100-14E, Change 1, SECTION 1.4.1 (PLANNING) for the following project(s):

AIRPORT MASTER PLANNING; to include:

1. Design study to establish the framework and detailed work program.
2. Airport data collection and facility inventories.
3. Aeronautical activity forecasts and demand/capacity analyses.
4. Facility requirements determination.
5. Airfield modeling for capacity and delay.
6. Airport layout plan development.
7. Airport noise studies under 14 CFR Parts 150 and 161.
8. Compatible land-use planning in the vicinity of the airport.
9. Participation in public information and community involvement programs and/or public hearings relating to airport development and planning projects.
10. Environmental Assessments (EA), Environmental Impact Statements (EIS), and other studies in accordance with FAA Orders 5050.4 and 1050.1.
11. Preparation of or updating of the airport layout plan.
12. Airspace analysis.
13. GIS data collection, entry, and analysis and other electronic graphical/mapping efforts.
14. Assisting in the preparation of necessary applications for State and Federal grants.

The work may be accomplished during the course of multiple grants. All parties are advised that some of the services may not be required and that the Sponsor reserves the right to initiate additional procurement action for any of the services included in the initial procurement.

If more than one party is selected, the expected projects to be performed by each party will be defined, together with the statement of work and the required services, at the time of the procurement action. The Sponsor will provide notification to each firm of the projects they are being awarded.

Selection criteria contained in the FAA Advisory Circular 150/5100-14E, will be applied with the following numerical rating factors assigned:

SELECTION CRITERIA	RATING
Capability to perform all or most aspects of the project and recent experience in airport projects comparable to the proposed task.	25
Key personnel's professional qualifications and experience and availability for the proposed project; their reputation and professional integrity and competence; and their knowledge of FAA regulations, policies, and procedures.	25
Capability to meet schedules or deadlines.	5

Quality of projects previously undertaken and capability to complete projects without having major cost escalations or overruns	10
Qualifications and experience of sub-consultants regularly engaged by the consultant under consideration.	10
Understanding of the project's potential challenges and the Sponsor's special concerns.	10
Degree of interest shown in undertaking the project and their familiarity with and proximity to the geographic location of the project.	10
In meeting the Disadvantaged Business Enterprise (DBE) contract goal, evidence documenting that the consultant met the DBE goal, or by documenting that it made adequate good faith efforts to meet the DBE goal. (See 49 CFR, § 26.53)	5

Upon review of the submitted material, CARBON COUNTY AIRPORT BOARD / RED LODGE AIRPORT (KRED) may select a consultant based on the submitted material, or reduce the list of applicants to approximately three (3) for oral presentation. A detailed scope of work will be developed with the selected consultant. Firm consulting fees will be negotiated, utilizing an independent cost estimate as necessary, for the services to be performed under an FAA grant as approved by the FAA. This contract is subject to the provisions of Executive Order 11246 (Affirmative Action to Ensure Equal Employment Opportunity) and to the provisions of Department of transportation Regulations 49 CFR Part 26 (Disadvantaged Business Enterprise Participation). DBE firms are encouraged to submit. To be considered for these services, please provide three (3) copies, plus one (1) unbound copy of a Statement of Qualification (SOQ) no later than 5:00 p.m. on or before April 29, 2021. All responses must be submitted in a sealed envelope plainly marked "Statement of Qualifications - Airport Planning Services." The Statement of Qualifications should not exceed 20 pages. Questions or comments and submittals should be addressed to CARBON COUNTY AIRPORT BOARD / RED LODGE AIRPORT (KRED) PO BOX 887, RED LODGE, MT 59068.