

**Carbon County Detention Facility Citizen Advisory Committee Meeting
Via Tele-Conference: Joliet Fire Hall and Commissioner's Office
March 31, 2021 at 6pm**

- 1. Meeting Call to Order:** Committee President Hal Lewis called the meeting to order. In attendance: Committee Members Hal Lewis, Jane Swanson-Webb, Shane Warehime, Gary Morseman; Commissioners Blain, Bullock and Miller; Sheriff Josh McQuillan; Carbon County Administrative Officer Angela Newell; Commissioners' Secretary Barbara Krizek; Detention Facility Owner's Representative Shane Swandal of Hulteng, CCM; Rich Whitney of Hulteng, CCM; Spectrum Architects Kathleen Armstrong; Chris Pugrud; Randy Tuhy; and Mike Myers.
- 2. Meeting Minutes:** Correction to emailed March 17, 2021 meeting minutes to reflect that Shane Warehime attended the meeting via tele-conference. Approved by consensus.
- 3. Sheriff's Comments/Update:** McQuillan has not received any public feedback from his last Letter to the Editor. He will touch base with Alastair Baker (Carbon County News) to keep him up to date.
- 4. April Community Meeting in Red Lodge (April 14, 6pm):** Advertising will consist of CCNews Press Release and Facebook. Newell asked whether the meeting should be recorded for others to view at their convenience; discussion regarding the benefits of having it available. Swanson-Webb volunteered to staff the door entry handing out 3x5 cards for participants to write down their questions and to make sure everyone signs in; this will organize the most frequently asked questions from the audience. Levine asked that a card be made available for people to be able to compute their tax impacts, especially for farmers/ranchers with property; Newell has added it to the FAQ hand-out. Newell is gathering warrant data and crime statistics for Krizek to update the tri-fold display boards. McQuillan will provide a brief summary of the history/timeline, current housing situation/numbers, why other facilities and existing contracts are problematic, and his current request to Commissioners. Commissioners will detail the rationale for sizing, placement, design, and the two ballot issues – construction bond and operating levy. Hulteng will then provide a Construction Budget Overview followed by Sheriff/Commissioners providing an Operating Budget Overview. Will close with question and response session, beginning with written questions on cards, then take hands. Limit to - minute questions, 2-3 minute responses.

Newell has lined out the Planning Timeline for Community Meetings every two weeks in locations around the County to replace Committee Meetings (same time). Swanson-Webb volunteered to secure locations for subsequent locations.

Newell will coordinate and test tech issues (GoToMeeting, EOC Smart Board, headphones for those who are speaking). She has also created a flyer to circulate around the County.

Commissioner Blain warned that we are getting close to the deadline regarding "lobbying" and ensuring that any further information after that will need to be simply objective/factual and not perceived as lobbying.

- 5. Operating Budget:** Newell detailed that the largest cost will be staffing with 22 full-time staff plus over-time/per-diem. The Operating Levy could be milled this fiscal year so operating

budget can be phased in to ease up-front costs (uniforms, etc). Utility costs have been vetted by Spectrum and Hulteng. The budget also accounts for an annual transfer to the Detention Facility Capital Fund to budget for major expenses. Also budgeted for shared Admin costs for IT, HR, PR, AP). Discussion regarding maintenance costs and damage done by inmates.

Discussion regarding the best method to present "How much is it going to cost me?" information to tax payers. Newell detailed Level-Debt Service vs Level-Levy construction bond options (and how the Wind Farm taxable value affects property/homeowners).

- 6. Committee Comments:** No more meetings needed before the April 14 Community Public Information Meeting.
- 7. Public Comment:** Tuhy asked what other facilities are charging for bed space, public health within the facility, and workforce availability.
- 8. Meeting Adjourned** at 7:20pm. Next meeting (Community Information) April 14 at 6pm at the Fair Grounds.