



BOARD of COMMISSIONERS

COUNTY OF CARBON • STATE OF MONTANA

Post Office Box 887
Red Lodge, MT 59068

Phone: (406) 446-1595
Fax: (406) 446-2640

RESOLUTION 2020-24 ADOPT FEE SCHEDULE

WHEREAS, Montana Law provides for the establishment of reasonable fees to defray the costs associated with development activity; and

WHEREAS, the County Commissioners believe that persons submitting development applications should pay for the costs associated with the review of said applications; and

WHEREAS, the Carbon County Sheriff has set Civil Process Fees to defray the costs of offering those services; and

WHEREAS, on August 13, 2020 the County Commissioners held a dully noticed public meeting on the proposed fee schedule for development activities in Carbon County.

NOW THEREFORE, in order to promote the public health, safety and general welfare of Carbon County, the Carbon County Commissioners herby adopts the fees as set forth in Exhibit A attached hereto and incorporated herein for the purpose of defraying the costs associated with development activities and civil process services in the County.

Dated this 13th day of August, 2020.

Carbon County Commissioners

Vacant
Commissioner Dist. #1


Scott Blain
Commissioner Dist. #2


Bill E. Bullock
Commissioner Dist. #3

ATTEST:



Christine L. Stovall, Clerk and Recorder

FEE SCHEDULE

Exhibit A

CARBON COUNTY, P.O. Box 466, Red Lodge, Montana 59068

LANNING 406-896-6286

| | |
|---------------------------------------|---|
| Development Permit Group 1: | \$ 50.00 |
| Group 2: | \$150.00 |
| Conditional Use: | \$850.00 |
| Variance: | \$250.00 |
| Minor Subdivision: | \$800.00 plus \$100.00 per Lot |
| Major Subdivision: | \$1500.00 plus \$100.00 per Lot |
| Plat Review Fee (Final): | \$250.00 plus (*) |
| Plat Review Fee (Amended): | \$250.00 plus (*) |
| Plat Review Fee (Exempt COS): | \$200.00 |
| Subdivision Design Standard Variance: | \$100.00 |
| Subdivision Fire Inspection: | \$100.00 per Lot |
| Weed Inspection Fees: | \$150.00 1-10 acres \$300.00 11-50 acres \$450.00 51 acres and over |
| Weed Bond Fee: | \$100.00/acre/year for three years. |

An additional \$25.00 per acre will be paid to Carbon County Weed District for each acre where noxious weeds are present.

** Plus fees - Consultant fee may include, engineering review of public improvements, examining land surveyor, legal review of other professional fees as required and certified mail required.*

SANITARIAN 406-446-1694

| | |
|---|---|
| Corrective Action Plan/Compliance Fee: | \$90.00 |
| Cottage Food Operation Registration: | \$40.00 |
| Food Establishment Plan Review: | See Attached |
| Sanitarian Review: | See Attached |
| Temporary Food Service Permit: | \$85 per year |
| Floodplain Permit: | \$ 50.00 after the fact: \$100.00 |
| Floodplain Permit Variance Application: | \$250.00 |

ROAD 406-446-1595

| | |
|---------------------------------------|-------------------------------------|
| Approach Permit: | |
| Residential | \$100.00 |
| Commercial | \$400.00 |
| Encroachment Permit: | \$100.00 minimum up to 100 ft, plus |
| Per ft outside road structure | \$0.10/ft |
| Per ft on road structure | \$0.50/ft |
| Bond may be required | equal to per foot amount |
| Road Cut Permit: | \$100.00 |
| Cattle Guard Installation/Maintenance | \$3,400.00 / \$200 per hour |

OTHER

| | |
|-----------------------------------|--|
| Burn Permit: | \$5.00 per year |
| Historical Evaluation: | \$75.00 |
| Cell Tower and Subdivision Review | \$75.00 per hour with \$200.00 minimum |
| Rural Address Fee: | \$40.00 |
| Sheriff Civil Fees | See Attached |

NOTE: All encroachments, road cut, and approach permit applications for commercial locations or installed by a commercial contractor, must include copy of contractor's liability and worker's compensation insurance with a minimum \$1,000,000 per occurrence coverage.

CARBON COUNTY SANITARIAN OFFICE
17 W 11th St./P.O. Box 466, Red Lodge, Montana 59068
(406) 446-1694

Environmental Health Services
 Fee Schedule Effective Jan 6, 2014

| DPHHS Licensed Establishments* | |
|---|--|
| License Fee (includes annual inspection) | Set by Montana Statute |
| Plan Review – new and remodel | See table below |
| Site evaluation | Up to 2 hours included in plan review |
| Pre-Opening Inspection | Included in plan review |
| Food Handler Training | \$ 10.00 per employee; \$ 100 for 15 employees |
| Compliance Inspection (for violations or complaints) | \$ 90.00 |

**Includes Retail and Wholesale Food, Public Accommodations, Trailer Courts and Campgrounds, Pools and Spas*

***Plan Review Fees for New and Remodeled Establishments**

| | |
|--|-----------------------|
| Retail and Wholesale Food | |
| Pushcart | \$ 90 |
| Small | \$ 180 |
| Large | \$ 250 |
| Multiple endorsements, liquor, catering, etc | \$ 75 per endorsement |
| Minor remodel, change of ownership | \$ 90 |
| Manufacturing, small | \$ 180 |
| Manufacturing, large | \$ 250 |
| Pools and Spas | |
| Plan reviews are conducted by Montana DPHHS | Set by DPHHS |
| Public Accommodations | |
| < 10 rooms | \$ 150 |
| 10-25 rooms | \$ 250 |
| > 25 rooms | \$ 350 |
| Trailer Courts/ Campgrounds | |
| < 10 spaces | \$ 150 |
| 10-25 spaces | \$ 250 |
| > 25 spaces | \$ 350 |
| Body Art | |
| Plan Review – ears only | \$ 75 |
| Plan Review – full service | \$ 150 |

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SANITARY REVIEW FEE SCHEDULE

PARCEL NAME : _____

CC# _____

TYPE OF LOTS

| | Unit | Unit cost | Number of Units | Total (unit cost x no. of units) |
|--|---------------|-----------|-----------------|----------------------------------|
| Individual Lot/Parcel | lot or parcel | \$125 | | |
| Previously Approved COSA (Replacement) | lot or parcel | \$75 | | |

TYPE OF WASTEWATER SYSTEM

| | | | | |
|---|-----------------|-------|-----------------------|--|
| Existing systems | unit | \$75 | | |
| New gravity fed system | drainfield | \$95 | | |
| New dosed systems, elevated sand mound, ET systems, intermittent sand filter, ETA system, recirculating sand filter, recirculating trickling filter, aerobic treatment unit, nutrient removal, and whole house subsurface drip irrigation | design | \$190 | | |
| | drainfield | \$50 | | |
| | | | | |
| New multiple user wastewater system (non-public) connection to system | unit* | | Per Type Above | |
| | lot/living unit | \$70 | | |

OTHER

| | | | |
|---|--------------|--|--|
| Board of Health Variance request | \$200 | | |
| Variance Inspection Fee | \$150 | | |
| Nondegradation review - nonsignificance determinations | | | |
| individual/shared drainfield | \$60 | | |
| multiple-user lot/structure | \$30 | | |
| Gray water reuse systems. This is a stand-alone fee and all gray water reuse systems will be reviewed at the unit cost. | unit \$95 | | |
| Permit Extension Fee | \$100 | | |
| CARBON COUNTY: SEPTIC SYSTEM INSPECTION, OPERATING PERMIT | \$150 | | |
| DEQ APPROVED SYSTEM | \$150 | | |
| Total Review Fee | | | |



CARBON COUNTY SHERIFF

Josh McQuillan, Sheriff / Coroner
Jeff Schmatz, Undersheriff

102 Broadway Ave N / P.O. Box 230
Red Lodge, Montana 59068
(406)446.1234 Fax (406)446.1239

Civil Process Fees

Summons & Complaint **\$65 Per Person PLUS**
Subpoena **\$25 Processing Fee**
Small Claims
Court Order – Notice, Rule, Letter, Etc

WRITS –
Writ of Execution
Writ of Assitance
Writ of Possession **\$100 plus advertising
storage fees, etc.**

Agister's Lien

SHERIFF'S SALE **\$100 for accepting claim
(Plus other actual expenses)**
\$120 for actual sale

FEES ARE NON-REFUNDABLE FOR NOT FOUND RETURN OR RETURNING DOCUMENT AT THE REQUEST OF THE PLAINTIFF OR PLAINTIFF'S ATTORNEY AFTER PROCESSING WITHOUT SERVICE, CANCELLATION, OR POSTPONEMENT OF SHERIFF'S SALE.

MISCELLANEOUS FEES

Fingerprints **\$10 per Card**
Catering Permits **\$35**
NSF Checks **\$50**
Request for Copies / Reports **\$5 (up to 4 pages; additional pages \$0.50 each)**



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REQUEST FOR COPIES

Please fill out this form to obtain a copy of a law enforcement report. There is a non-refundable charge of \$5 to provide the search and up to four (4) pages; additional pages are \$.50 each. \$5 needs to be included with this form. If there are additional fees, you will be advised. If the requested report is considered confidential in nature, it requires a different type of request, procedure, cost, and longer waiting period. If you are not sure, please ask!

ONLY COMPLAINANT/VICTIM OR AN AUTHORIZED REPRESENTATIVE IS ENTITLED TO RECEIVE COPIES. REPRESENTATIVE MUST INCLUDE COPY OF SIGNED WAIVER OR RELEASE FROM CLIENT.

TODAY'S DATE: _____ NAME: _____

RELATIONSHIP (VICTIM/COMPLAINANT, INSURANCE AGENT, ATTORNEY, ETC.): _____

MAILING ADDRESS: _____

HOME PHONE: _____ CELL PHONE: _____

INCIDENT: (check one) _____ CASE NUMBER _____
 Accident _____ Damaged property _____
 Theft _____ Other (Explain) _____

REPORTED BY: _____

DATE REPORTED: _____

LOCATION OF INCIDENT: _____

HAVE YOU APPEARED BEFORE A JUDGE REGARDING THIS INCIDENT OR OFFENSE: _____ YES _____ NO

Check one: _____ Please mail to address above.
_____ Please email to _____
_____ Please fax to _____

Records Custodian: _____ Release Date: _____

Paid cash _____ check _____