

CARBON COUNTY SHERIFF'S OFFICE

POSITION: 911 DISPATCHER

The Carbon County Sheriff's Office, Red Lodge Montana is accepting applications for one full-time 911 Dispatcher.

WAGE: Starting wage will be \$20.15/hr; after successful completion of one-year probationary period the salary will increase to \$23.51/hr.

JOB DESCRIPTION: Carbon County Dispatcher must be able to: communicate orally and in writing, read written material, follow written and verbal instructions, perform assigned duties in a timely manner, maintaining accurate records and police logs, prepare reports, deal tactfully with the public, adhere to safety techniques and procedures at all times, handle and mediate conflicts.

BENEFITS & SCHEDULE: Full-time employees are eligible for health, dental & vision insurance; vacation, sick & comp leave after successful completion of probationary period. Employer pays up to \$801 a month per employee toward health insurance premiums for employees working an average of 130 hrs/mo. Employer provides \$30,000 additional life insurance for employees working an average of 130 hrs/mo and \$10,000 additional life insurance for their spouse and dependents. Participation in Sheriff's Retirement Fund. Schedule will vary to meet the requirements of the Dispatch Operations Center.

APPLICATIONS: Available at the Sheriff's Office (102 Broadway N, Red Lodge, Montana) or online at <http://co.carbon.mt.us/employment/>. The next review of applications will take place mid-April 2022. Position to remain open until filled. Applicant's not successful in the original hiring process but have sufficiently high testing and interview scores have the option to remain in a hiring pool for a maximum of 12 months. Carbon County is an Equal Opportunity Employer. The successful candidate will be subject to a pre-employment drug screening and background check

Carbon County is an equal opportunity employer. Please note in your application if you are claiming a Veterans preference under 39-29-103 MCA or a preference for disability status under 39-30-102 MCA.