

**CARBON COUNTY SHERIFF'S OFFICE
FULL-TIME 911 DISPATCHER APPLICANT POOL**

POSITION: 911 DISPATCHER (Applicant Pool)

WAGE: Starting wage will be \$21.30/hr; after successful completion of one-year probationary period the salary will increase to \$24.85/hr.

JOB DESCRIPTION: Dispatcher must be able to communicate orally and in writing, read written material, follow written and verbal instructions, perform assigned duties in a timely manner, maintaining accurate records and police logs, prepare reports, deal tactfully with the public, adhere to safety techniques and procedures at all times, handle and mediate conflicts.

BENEFITS & SCHEDULE: Full-time employees are eligible for health, dental & vision insurance; county paid life insurance; vacation, sick & comp leave after successful completion of probationary period. Employer pays up to \$900 a month per employee toward health insurance premiums for FT employees. Schedule will vary to meet the requirements of the Dispatch Operations Center.

Applications: Application and full job description are available at the Carbon County Sheriff's Office (102 N Broadway, Red Lodge, MT 59068), Human Resources (17 11th Street W, Red Lodge, MT) or on the Carbon County website at <http://co.carbon.mt.us/employment/>.

This posting is for the applicant pool to be reviewed when an opening exists. All applicants must complete and successfully pass written testing prior to interview.

Employment is contingent on successful completion of a background check and pre-employment drug screening.

Qualified applicants will remain in a hiring pool for a maximum of 12 months.

Carbon County is an equal opportunity employer. All applicants will be considered for employment on the basis of merit and qualifications without regard to race, color, religion, creed, political ideas, sex, sexual orientation, gender identity, age, marital status, national origin, or physical or mental disability. Please note in your application if you are claiming a Veterans preference under 39-29-103 MCA or a preference for disability status under 39-30-102 MCA.