

Carbon County Board of Health

April 11, 2024
12:00 pm – 1:30 pm
Commissioners Office

Board Members 2024

Carbon County Commissioners
PO Box 887
Red Lodge, MT 59068
406-446-1595
commissioners@co.carbon.mt.us

Scott C. Miller, Presiding Officer
Bridger Commissioner

Scott Blain, Member
Joliet Commissioner

Bill E Bullock, Member
Red Lodge Commissioner

Dick Nolan
At Large Member
dnolanmt@gmail.com

Becky Frank, DVM
At Large Member
nickandkeith@icloud.com

William Oley, MD
At Large Member
willoley@gmail.com

Stacie Warehime
At Large Member
shaneandstacie09@yahoo.com

Cyrina Allen
County Health Officer
cyrinaa@co.carbon.mt.us

Agenda

1. Roll Call & Approval of Minutes 10 min
2. New Business 5 min
 - a. Mail / Correspondence
 - b. Flood 2022 – East Rosebud Lake Association (ERLA) update 30 min
3. Unfinished Business 5 min
4. Department Reports 40 min
 - a. Sheriff
 - b. Attorney
 - c. Sanitarian
 - d. Public Health
 - e. Disaster and Emergency Services
 - f. Mental Health

Carbon County Board of Health

January 4, 2024

Commissioners Scott Miller, Scott Blain, and Bill Bullock, Dick Nolan, Sanitarian Barbara Krizek, Public Health Officer Cyrina Allen, Public Health Coordinator Erin Cross, Sanitarian Jesse Gutierrez, Sanitarian Assistant Lori Kane, and Denise Rivette were present.

Nolan moved to approve minutes for April 6, August 17, and October 5 as corrected; Bullock seconded; motion carried.

Discussed moving the regular meeting to the 2nd Thursday of the quarter to avoid the week following New Years and the 4th of July; the Board agreed.

Unfinished Business

Nolan asked about Contagious Disease reporting issues with Beartooth Billings Clinic. Cross noted the issues have been straightened out and Lotz was able to get her staff at Beartooth to follow the process established by Public Health and reporting is happening.

Nolan asked about vaccinations. Cross noted the Department now has standing orders in place and are offering all child hood vaccinations. Cross noted they plan to push more advertising once new staff is onboarded. Nolan asked about the increase in vaccine religious exemptions. Cross noted the State of Montana is following national trends regarding vaccination statistics. Cross noted the legislature has also made exemptions a little easier by eliminating the need for new exemption paperwork annually and to eliminate the notarization requirement for exemption paperwork.

Department Reports

Sanitarian – Krizek noted septic application numbers are back down to more historic levels but new Short-Term Rentals (STRs) applications continue to be high. Krizek would like to review the County's On-Site Wastewater Regulations this year as they have not had a comprehensive review in quite some time. Some items Krizek would like to address in the revision include holding tank variances, especially for airplane hangar flood drains for the City of Red Lodge Airport. Krizek would like to continue to receive Board input for variances as it provides a more consistent review standard and documentation for variance and provides more opportunity for public comment. Discussion of the City of Red Lodge's Zoning/Building Codes requiring floor drains for hangars in excess of 2,000 sq feet which has limited hangar construction. Gutierrez noted all but 3 licensed establishments were inspected in 2023 meeting the County's 90% threshold for full reimbursement from the State.

12:16 Mental Health Center CEO Rod Ostermiller joined the meeting.

Public Health – Cross noted she has been focusing on Staff onboarding. The Crisis Coalition and its established committees are moving along nicely. Mary Camron has been hired in the Community Care Coordinator role to provide administrative support and client follow-up for to the Mental Health Center (MHC) patients to help those who have been through a mental health crisis follow through with aftercare. All schools have had vaccine clinics and Cross is trying to encourage the use of Public Health Nurses as a resource for School staff. Cross also discussed the project to expand mental health services in the Clarks Fork Valley, in-house immunizations including travel vaccines, and the move to electronic health records (their system will talk to the State vaccine portal but will not interface with local hospitals/clinics).

DES – Allen discussed mitigation grants for Edgar Sewer and Bearcreek’s water supply repairs following flooding events the last several years. Allen also noted she was selected as FEMA Region 8 representative as a local emergency manager for annual workshop and will be attending the annual conference in April.

Mental Health Center – Ostermiller noted they are working with Public Health and will assist in training for case management. With Cameron’s new role, the MHC now has a vacancy for a Prevention Specialist. Ostermiller noted Medicaid readjustments have resulted in the loss of about 1FTE’s worth of clients. He also noted the flu has had a significant impact on their staffing this winter. Ostermiller is pleased with the crisis response framework that the Crisis Coalition has been working on. He also noted they have a therapist on call for the Sheriff’s Office to utilize when necessary.

Nolan asked about senior assisted living and what efforts are out there to address those issues at the State level. Ostermiller noted that assisted living is a problem for all populations not just seniors. There is a State Task Force that has been allocated \$17M in funds to address assisted living issues; Ostermiller is concerned this effort will only address short-term issues and could create a fiscal cliff down the road if funding is not sustained. Ostermiller noted gaps in Office of Public Assistance availability that is also contributing to the issues.

Frank noted Canine raspatory disease has hit Gallatin, Missoula, and Yellowstone Counties, but we have not had an incident in Carbon County this year. Frank noted the seasonal flu increase seems to be getting more press this year. This year’s strain seems to be less responsive to treatments and they have not been able to isolate it. Frank recommends keeping dogs out of social areas, but noted the prevalence has not risen to the level where they have stopped boarding.

Adjourned. 12:44

Barbara Krizek
Carbon County Sanitarian
17 West 11th street
P O Box 466
Red Lodge, MT 5068
b.Krizek@co.carbon.mt.US

March 27, 2024

Dear Barbara,

We are writing to you as President and Vice President of East Rosebud Lake Association (ERLA) regarding our longtime septic system rules and practice as well as our understanding of Carbon County Regulations. Our intent is to provide you with information regarding our practices and to clarify how we view ownership of cabin septic systems.

ERLA is a 113 year old cabin owners association currently consisting of 68 cabin owners on the South, East & North sides of East Rosebud Lake. We are surrounded by US Forest property. Association members own shares of East Rosebud Lake Association property. Cabin lots are leased to cabin owners for 25 year renewable terms requiring compliance with our bylaws and rules. Our lease agreement clarifies that all structures built or installed by the cabin owner is the property of the cabin owner. The language is here:

"VII - LEASEHOLD IMPROVEMENTS

All improvements installed by the Lessee upon the leased premises shall, for the purposes of this Lease, be and remain personal property of the Lessee and subject to removal by the Lessee during the term of this Lease if the Lessee is not in default hereunder."

Cabin owners are required to get necessary licenses or permits for activities and property regulated by the state and county as it pertains to private property such as for boats, vehicles, water wells, fishing and septic systems. For septic systems, our regulations require that the cabin owner work with an appropriate expert to design a system and submit to and receive approval from Carbon County. When that is complete, we grant construction permission. This is the way we have dealt with cabin septic systems for as long as they have required permits. Sections 3 and 22 of our building code are set forth below so you can see the basis for our practice.

"3. All applications for a permit to build, remodel or re-roof a structure on any cabin site must be submitted to the Building and Grounds Committee (known as Building Committee in the Bylaws) on an ERLA's REQUEST FOR BUILDING PERMIT form. On this form, the member will specify his or her agent that will be their spokesperson for the entire project. After issuance of the building permit, all contacts with the Building Committee will be through this agent. Each application must show or be accompanied with legible drawings that display the following items:

- A. The type of building materials to be used.*
- B. All three dimensions (length, width and height) of each proposed structure.*
- C. The location of new structures, complete with dimensions, as to their relationship to other buildings already existing on the cabin site.*

D. Also show by two-dimensional measurements, how new structures on the cabin site will relate to buildings on adjacent cabin sites. All drawings referred to in B, 2.C and D must be legible.

E. See item 22 of these Codes to determine if septic tank modification is required. If so, include a copy of the county septic system permit and a drawing showing septic tank size, drain field length and their location in relationship to your well and neighboring wells.

22. All construction shall meet requirements of the most recently adopted Building Codes of the Authority Having Jurisdiction (AHJ).

a) If the existing main electrical service entry to a cabin site does not meet requirements of the most recently adopted version of the National Electrical Code of the AHJ, the existing service entry must be upgraded in conjunction with any permit being issued for an addition, remodel or roof replacement.

b) If septic tanks need replacing, they must conform to the most recently adopted codes of the AHJ. If new structures or remodeling creates additional bedrooms on a cabin site, that cabin site's septic system must be evaluated and, if necessary, brought into AHJ code compliance. This evaluation will be submitted with the member's request for their building permit"

Additionally, Section 4.6 of the County septic regulations state that a lessee such as our cabin owners apply for a septic system permit and does not require ERLA to be involved in any way. Language from that section is set forth below:

"4.6 Application for an Individual Sewage Treatment System Permit shall be made only by the Owner or lessee of the property for which the system is proposed or his/her duly authorized agent or assigns shall be in writing bearing the Applicant's signatures."

We can provide you with a copy of our Building and Grounds Committee approvals of future septic system permits if you would like. But as you can see from the information above, it is our position that the individual cabin owners are the proper applicants and not the association. Unless otherwise notified, we will continue this practice. If you would like to discuss this further, please don't hesitate to call or email us.

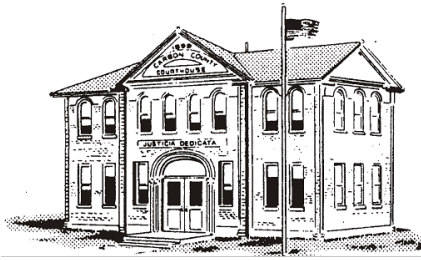
Sincerely



Teresa Erickson, Board President
(406) 698-7954 and teresaerickson@gmail.com.



Bob Jones, Board Vice-President
(406) 860-8903 and alpine34phantom@outlook.com



COUNTY OF CARBON ~ STATE OF MONTANA

ENVIRONMENTAL HEALTH DEPARTMENT

PO Box 466

Red Lodge, MT 59068

Phone: 406.446.1694

<https://www.co.carbon.mt.us>

MONTHLY RE-CAP MARCH 14, 2024

ENVIRONMENTAL/ON-SITE WASTEWATER

- Stable volume of new septic applications/inquiries and subdivision pre-app meetings with Planning.

LICENSED ESTABLISHMENTS (DPHHS)

- Two previously licensed trailer courts- Rocky Flats Mobile Home Park and Cooney Trailer Park not currently licensed. Working towards compliance. Rocky Flats seeking to expand (Anderson/Negaard Boundary Relocation survey).
- Goal: 15 non-Short Term Rentals (STRs) per month for end of October completion (ie "90%" +).
 - 30 non-STRs completed through Feb (Feb: 21 Food, 1 School, 1 Hotel/Motel).
 - 2 STRs in Feb; 7 through Feb

COMPLAINTS:

- OLD: DEQ Approval for Joseph and Mandy Kleinhans at 12 Riada Dr (STR/COSA); Castaway (Planning); Vargas (Septic); Lonesome Spur Dude Ranch new wedding venue (Group-2/Septic) issued letter 6/15 and have taken steps toward compliance; Mountain View Trailer Court – Joliet (Septic); Boyd RV sites ("subdivision"); 12 Palisades Path reported by Contractor
- NEW: No news is good news

EMERGENCY PREPAREDNESS/RESPONSE

- June 2022 Flood: No news.
- Bridger Train De-Railment: No news. Clean-up and well monitoring in progress until remediated.

MISC:

- Annual Montana Environmental Health Association (MEHA) Conference (Gutierrez/Krizek): Apr 1-3
- Krizek accepted as Mentee to MEHA Registered Sanitarian Mentorship Program. Most of MEHA Conference travel/registration will be reimbursed to Carbon as well as one site visit to Mentor (Lewis & Clark).
- Winter Projects (In order of priority. Would require overtime or additional staffing to accomplish):
 - Carbon County Wastewater Regs Update (current edition = 2019). Revised goal = July BOH meeting
 - Cross-train Gutierrez for Engineering reviews for over 20-acre parcels and DEQ Local Approvals; (Cross-train Krizek for Licensed Establishment inspections)
 - Reconcile ImageSilo discrepancies (unscanned DEQ COSAS; incomplete scans of COSAs). **SALLY BIRKELO**
 - Follow-up on Compliance issues/complaints
 - Site Evaluator qualifying criteria/test
 - "Daydreaming List"
 - Ground Water Monitoring geographical/historical GIS layer of inventory over time
 - GIS layer of septic systems (start with 2021 on...) linked to permit information
- Sally Birkelo approved to work 12 hours/week: timely admin tasks, ImageSilo clean-up, sleuth/file subdivision engineering packets to workroom cabinets, digitize archival paper files, data entry. Flexible schedule to accommodate other County duties (DUI/Fair), but generally Weds 8-4:30; Thurs 8-12
- For FY 25 will be proposing to advertise for Permanent Part-Time (16 hours) Clerk
- Leave: Gutierrez - Mar 21, 26; Krizek - Mar 25-28 (Leave CLE), Apr 15-26 (Sick CLE)



Carbon County Public Health Department

Board of Health Report Q2 - April 2024

Important Updates:

SERVICES/PROGRAMS

❖ CRISIS COALITION/Mental Health

- **General Updates:**

- RFP Coming hopefully in next few weeks
 - **Community Prevention Subcommittee- Lead Mary Cameron**
 - QPR trainings for community groups
 - **School Prevention Subcommittee – Lead Laura McHugh**
 - Mental health screenings for Bridger School
 - Mental health expansion project for Bridger Schools
 - **The Night Crew – Lead Josh McQuillin**
 - Behavioral Health Care Coordination model and process
 - Crisis intervention and follow up for community members
 - Barrier reduction for mental health, physical health, socioeconomic issues that affect mental health
- Brooke and Campbell AmeriCorps for the summer term, June-August. Working on housing for Campbell
- Request for Judy LaPan contract to assist PH with Crisis Coalition, and misc. PH projects.

❖ SCHOOL HEALTH

- Schools have M-F on call nurse access
- Upcoming Kindergarten Roundup's

❖ IMMUNIZATION

- Have been asked by DPHHS to present at the annual vaccination workshop in Fairmont about our progress we have made as a department. – but unable to attend.

❖ PHEP / COMMUNICABLE DISEASE MONITORING

- **NEW:**
 - Have been requested by DPHHS to present about our PHEP related assessments (CHA) and post flood response and recovery experience.
 - Approval from PHEP and COVID IZ Grant holders to purchase and put in a generator for PH and EOC.
 - Attended Prep Summit

- Ongoing
 - KSP monitoring and compliance
 - In house STI testing and treatment policies and protocols in progress
 - AFN (Access and Functional Needs) population project. **On hold due to time constraints**

❖ **MATERNAL CHILD HEALTH**

- Promise 686 Program –
 - 2 Families provided for in past 2 months - approximately 775.00 in assistance.
- Collaboration with Riverstone for WIC services continues
- Collaborating with RL EMS – free car seats
- Collaborating with DSVS on preventative services that they offer to the schools, Conscious Discipline classes, etc.
- Project Linus – Contact with all new parents in Carbon
- FICMMR Investigations – have one investigation to do
- Assistance in obtaining public assistance programs

❖ **SENIOR SERVICES**

- Senior visiting days – Good feedback. Collaborating with LIFTT, Extension Office, and others.
- Fromberg Senior Center contract is in process

❖ **CLINICAL SERVICES & UPCOMING EVENTS**

- Upcoming Events
 - Monday RL School – Health hygiene talk
 - Tuesday & Wednesday Body changes classes
 - Tuesday 9th Belfry Senior Center
 - Friday April 12th Joliet Kindergarten Round-up
 - Wednesday 17th Red Lodge Senior Center
 - April 24th Red Lodge K-Round up
 - April 25th Boyd Senior Center TBD
 - Friday 26th Roberts K-roundup
 - Tuesday 30th Fromberg K-Roundup
 - Wednesday May 1st Belfry K-round up.
- Education classes
 - Breastfeeding and newborn support group to start First Wednesday of every month from 10-11. Start goal: April.
 - Chronic Disease Support Group to be third Thursday of each month start goal: May
- BG, BP's, foot checks, Weight checks for infants, STD Point of Care Testing's and treatments in progress

❖ **PREVENTION SERVICES**

- Tobacco Prevention education and awareness
 - No complaints through CARS
- STD/HIV Prevention
 - State is adjusting the TO's for this calendar year, they will hold availability for Delaney, but will not be supporting other staff members.
- Mental Health and Suicide Prevention
 - Collaborating with the Mental Health Center to build out prevention, intervention, and follow up model
 - Crisis Coalition assisting in prevention work

STAFFING

- Positions open
 - RN
 - Crisis Coalition Coordinator
 - Full time Directors Clerk – posted internally
 - Full time office clerk

PROJECTS Breakdown

- Community Health Worker program – Getting Mary working on certification
- Case Management Services
- Crisis Diversion
- PHEP plans review – State is requesting to increase trainings for this next upcoming year.
- School services
- Senior Services
- Initiating CureMD EHR
- Billing catch up and corrections

LONG TERM GOALS

- Continued stability of department
- Moving towards accreditation
- Hire and onboard at least one more of the positions posted
- Defining workflow for current staff
- Working with DES on PIO training, and increasing outreach on social media and news via County PIO
- Solidifying working relationship between the Mental Health Center and Public Health

COMMUNICABLE DISEASE UPDATES:

Measles:

- Currently no cases in MT – DPHHS closely monitoring, tool kits and preparation is in works
 - As of March 14, 2024, there have been 58 confirmed cases of measles in 17 states.



Q2 DES Update to Board of Health April 4th, 2024

Incidents

- Spring 2022 Flood-update
 - Still in closeout phase for most county projects
 - Plans for Edgar Lagoon?????
- Spring/Summer 2023 Bridger Road District Damages
 - Working with Angela, Sam, and FEMA PDMG on projects
 - Grove Creek Architecture and Engineering Report????
 - Meeting with Interstate Engineering on April 9th
- Working with FS to get RAWS station setup just south of Vista Point.
 - Plans to install this Spring
- SNOTEL-monitors reading 60-75%
- NWS update from LEPC regarding weather front moving in over the weekend

Grants

Emergency Management Planning Grants (EMPG)

- FY2023-24 EMPG
 - Awarded \$101,980 (\$50,990 county cash match)
 - Completing quarterly submissions as required
- FY2021 EMPG ARPA Grant (Submitted as FY22 EMPG Reverted Funds)
 - Awarded \$5400 (\$2700 cost match split) for Mobile EOC radio and EOC radio cache.
 - Purchases complete. Working on closeout.
- FY2024-25 EMPG Application open
 - Application Due 4/5/2024

Hazard Mitigation Grant Program (HMGP)

- DR4655 Mitigation grant apps
 - Joliet Sewer Lagoons
 - Submitted to State DES and now FEMA
 - County projects-Road and Bridge Infrastructure Master Plan
 - Submitted to State DES and now FEMA
 - Sand Creek Canal
 - Submitted to State DES and now FEMA
 - Rock Creek Clear Creek Ditch
 - Still working with Conservation, DNRC, State DES, and the Dept. of Commerce
- DR4508 Supplemental Funding for Dr4655 Floodplain Costs
 - Carbon County awarded \$228,000 (75/25 cost match)
 - Reimbursement program via paper trail ☹️

State Homeland Security Grant Program

- N/A

Other Grant Opportunities

- Stream Gauge Grant for East Rosebud Lake/Alpine area

911 Communications

- Radio Committee meetings monthly on the 3rd Wednesday
 - Radio Committee working on new tower site information
 - Joliet priority, then Roscoe and Warren
 - Working on basics: location/property, foundation, building, power, etc....
- ProQA is finally in the implementation phase
 - Go Live late March 2024, Dispatch working through it

Training /Exercises/Education

- Participated in the Paradigm Pipeline meeting and exercise on March 7th in Billings
- Participated in the Enbridge Pipeline TTX on March 19th in Billings
- Preparedness Summit Cleveland, OH March 25-28th
- SAR Evac training on 4/3/24, evacuation exercise on 4/21/24
- EMI FEMA Emmitsburg, Maryland April 8-12th

Emergency Operations Plan

- Started the initial update of the Records of Distribution contact info and the Promulgation Document
- May update DES hopes to have a partial document to present

Regional Hazard Mitigation Plan

- Monthly Eastern Regional Hazard Plan meetings with State DES and Wood Consulting
 - Public review and comment period started yesterday March 4th and is open through March 18th. Link will be added to Carbon Alert social media today.

LEPC

- April meeting both the DEQ and NWS gave a presentation
- Next meeting June 5th, 2024
- Planning and Outreach subcommittee meeting on off months, Training and Exercise subcommittee working on member involvement in their specific subcommittee

Public Health Officer

- Attempting monthly meetings with PH Director and Sanitarian

Miscellaneous

- Monthly IPAWS tests
- Bi-Monthly State DES Coordinator calls
- Helping with new county website implementation
- Update on County traffic device rentals-still working on
- New river forecast website
- Water Supply Conditions meeting tonight for Clarks Fork and Rock Creek

Public Information-regular duties

- Promoting CodeRED via social media and local newspaper, flyers to common places
- Working on an emergency notification testing schedule
- Setting up demos with other ENS platforms
- Building out social media posts on Facebook, Twitter, Instagram to get larger audience and coverage
- Building media relationships
- Flood and general disaster preparedness for communities
- Monitors NWS for any weather sharing
- Monitors other emergency management platforms (Local, State, and Federal) to share preparedness tools
- Helps other departments with PIO duties, including PH, Sanitarian's Office, Safety Coordinator, etc.
- Involved in new website implementation

Goals:

- Regular hours to be Tuesday and Wednesday 8:30am-4pm, and Thursday 8:30am-3pm
 - Overtime to be pre-approved by DES
 - Incidents or deadline specific duties that come outside of normal hours
 - Most work coming from PH and DES at this time, along with some from GIS/Fire Warden
 - Goal is to help other county departments as needed/as trained
- Become familiar with Carbon County operations, goals, and local government responsibilities
- Become familiar with media outlets to help decipher media requests